

# Instruction to you Bank or Building Society to pay by Direct Debit

Please fill in the whole form and either email it to [insure@unitymutual.co.uk](mailto:insure@unitymutual.co.uk) or send it to:

**Unity Mutual**  
**Oddfellows House**  
**184-186 Deansgate**  
**Manchester**  
**M3 3WB**

Service user number

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Reference

Please insert your Unity Mutual Policy number, Account number or if paying for a CTF, their Unique Reference number (e.g. AB123456C)

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Name(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/building society
Address	
Postcode	

Instruction to your Bank or Building Society

Please pay Unity Mutual Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Unity Mutual and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

Please insert the regular payments by Direct Debit below

Amount £  Frequency  Monthly  Yearly Direct Debit Collection Date  1st  16th

Name and address of person completing this Direct Debit Mandate (so that we can confirm receipt):

Address
Postcode

DDI 2 5/15

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Unity Mutual will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Unity Mutual to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Unity Mutual or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Unity Mutual asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Tel: 0161 214 4650 Email: [insure@unitymutual.co.uk](mailto:insure@unitymutual.co.uk) Web: [www.unitymutual.co.uk](http://www.unitymutual.co.uk)

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